

3. How can I find a property if I don't even know an address for the complex?

You can search by many different criteria, so there are many ways of locating the property you are looking for. You can search by Zip code, if you know that. If you know the approximate age and size of the building, you can search by a range of those characteristics. For example, if you were looking for a fairly new Class A property in Costa Mesa, you would first put in the city in which the property is located, and then add Year Built in Step 1, Is Greater than in Step 2, and 1993 in Step 3. You'll get a small group of properties built in the last ten years, which you can look through to find the one you want. You can also search by Owner, if you know who owns the property. If you know that the property was sold recently, you can search by first putting in the city and then adding Sale Date in Step 1, Is Greater Than in Step 2, and a date in Step 3, such as 1/1/2003.

If you know virtually nothing about the property, you can look by selecting only the city where it is located. To work quickly through the group, choose View from the main menu, and then select Property List. The list form gives name, address, city and county, number of units and year built. You can scroll through the list to find the property for which you are looking. Then highlight it and press Go To. Or you can narrow down the list by unchecking all listings that are obviously not what you are looking for. Then press to drop those properties and return to the Main Menu and select View, then Property Profile to read through the detailed information and find the property you are looking for.

Search

Select Criteria

Step 1... ADDRESS
CITY
COUNTY
FOR SALE
OWNER NAME
PROPERTY NAME
UNITS
YEAR BUILT
Acres

Step 2... Equals
 Is Greater or Equal
 Is Less or Equal
 Does Not Equal
 Includes
 Is Blank

Step 3... 1993
1989
1990
1991
1992
1993
1994
1995

Step 4... Add Criteria

Step 5... Run Search
Cancel

Criteria
CITY Equals Costa Mesa.

Delete Selected
Clear All

Load Search Save Search Use Default Criteria Add Search Results to Currently Selected Properties

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- View Report Analysis Link W
- Property Profile...
 - Property Profile Photo...
 - User Fields...
 - Notes...
 - Contacts...
 - Property Profile Popups...
 - Property List...**
 - Sale List...
 - Data Entry Survey...
 - Cities...
 - Table Detail...

Property List

Selected	Order	Bldg ID	County	Name	City	No
<input checked="" type="checkbox"/>		2672	Orange	PINE CREEK VILLAGE	Costa Mesa	1300
<input checked="" type="checkbox"/>		2936	Orange	VILLA VENETIA	Costa Mesa	2705
<input checked="" type="checkbox"/>		3768	Orange	AVALON NEWPORT	Costa Mesa	1465
<input checked="" type="checkbox"/>		2689	Orange	AVALON AT SOUTH COAST	Costa Mesa	555
<input checked="" type="checkbox"/>		2666	Orange	NEWPORT VILLAGE	Costa Mesa	635
<input checked="" type="checkbox"/>		2659	Orange	PARK CENTER PLACE	Costa Mesa	575
<input checked="" type="checkbox"/>		2722	Orange	WIMBLEDON GLEN	Costa Mesa	1142
<input checked="" type="checkbox"/>		2845	Orange	SOUTH POINTE	Costa Mesa	655
<input checked="" type="checkbox"/>		2534	Orange	CAPE	Costa Mesa	1000
<input checked="" type="checkbox"/>		2726	Orange	PINE BROOK VILLAGE	Costa Mesa	1555
<input checked="" type="checkbox"/>		2670	Orange	HARBOR GREEN	Costa Mesa	2700
<input checked="" type="checkbox"/>		2688	Orange	CASA VICTORIA	Costa Mesa	525
<input checked="" type="checkbox"/>		2695	Orange	HARBOR VILLAGE	Costa Mesa	2500
<input checked="" type="checkbox"/>		2686	Orange	MERRIMAC WOODS	Costa Mesa	425
<input checked="" type="checkbox"/>		2680	Orange	MEDITERRANEAN VILLAGE	Costa Mesa	2400
<input checked="" type="checkbox"/>		2828	Orange	PINE CREEK	Costa Mesa	2300
<input checked="" type="checkbox"/>		2710	Orange	VILLA SIENA	Costa Mesa	1250
<input checked="" type="checkbox"/>		2671	Orange	WOODLAND VILLAGE	Costa Mesa	845
<input checked="" type="checkbox"/>		2692	Orange	LAKES AT SOUTH COAST	Costa Mesa	3400
<input checked="" type="checkbox"/>		2829	Orange	SEA PALMS	Costa Mesa	1850
<input checked="" type="checkbox"/>		2827	Orange	CAMDEN MARTINIQUE	Costa Mesa	2855

Record: 1 of 25

Apply Profile Filter Auto Order Reorder Check All Uncheck All Drop List Goto